



Module 25: Date Formula

25.1 Date Function

The DATE function is useful when you need to take three values presented separately and combine them to form a date.

The formula for the DATE function is :**=DATE(year,month,day)**

Remember that all three need to be presented as numbers for it to return a date. For example, if you input =DATE(2015,4,6), Excel will return April 6th, 2015. Note that Excel doesn't accept years earlier than 1900.

25.2 Video Instruction

Date Formula in Excel - 1m 22s

25.3 Task

Estimated Time: 10 minutes

Download the worksheet that accompanies this video by clicking below. Once downloaded practice with the Date Formula in Excel using the video above as a reference.

[Download Worksheet](#)

Option #2: Worksheet without formula

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