Module 13 : Create Visual In-cell Indicators

13.1 Create Visual In-cell Indicators

In Excel, if you have a single numerical data set that you wish to have a visual indicator for, but don't necessarily need a chart, in cell indicators can be used.

When using Data Bars in a cell visual indicator, a cell will be filled with a certain amount of color in relation to the value that is contained within the cell.

For example, if 50 is the value, 50% of the cell will be filled with color, and if the value is 100 the whole of a cell will be filled. Though it is not limited only to percentages and custom data ranges can be applied. To use this effect you will need to use Conditional Formatting with the Data Bars option.

To apply Visual In-cell Indicators:- Select your data, go to Conditional Formatting, then choose your formatting type, e.g. Data Bars.

You can customize your data by going to Conditional Formatting, choosing the type of formatting and then selecting More Rules. You can then format the cells based on certain conditions.

To delete, go to Conditional Formatting, select Clear Rules, Clear Rules from Selected Cells.

13.2 Video Instruction

Create Visual In-cell Indicators – 3m 37s

13.3 Task

Estimated Time: 10 minutes
Download the worksheet that accompanies this video by clicking below. Once downloaded, follow the video above and you will see how to Create Visual In-cell Indicators.
Download Worksheet

Option #2: Worksheet without functionality
Download Worksheet

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