



# Module 17: DATEVALUE Function

## 17.1 DATEVALUE Function

**The DATEVALUE function in Excel will convert a date that is displayed as text to the serial number that Excel uses to recognize the date.**

The DATEVALUE function can be particularly useful if you would like to make calculations or sort information based on a specific date.

The formula is written as: **=DATEVALUE(date\_text)**

date\_text - This is the date that you would like Excel to convert to a serial number.

It is worth noting that the first date that can be used with this formula is January 1, 1900, as Excel does not use serial numbers for anything prior to this period; any date before that time will only return an error.

## 17.2 Video Instruction

**How to use the DATEVALUE Formula in Excel - 1m 20s**

## 17.3 Task

*Estimated Time: 10 minutes*

Download the worksheet that accompanies this video by clicking below. Once downloaded, follow the video above and you will see how the results are reached for the DATEVALUE function.

[Download Worksheet](#)

Option #2: Worksheet without formula

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