



Module 29: FIND Function

29.1 FIND Function

You can use the FIND function in Excel to get the location of specific text inside a string of text.

The FIND function will always return the first occurrence of the letter within the text for you. FIND is case sensitive so make note that "The" and "the" will return different results.

It can be used to return results for whole words, partial words or even a single letter. It will also return the position of the first letter of the text you are looking for; if it is not found then #VALUE! will be displayed.

You can also find multiple instances of a letter. FIND can be used in conjunction with other logical formulas like IF, ELSE, OR, AND, VLOOKUP, HLOOKUP and INDIRECT to look up data.

The formula is written as: **=FIND(find_text, within_text, [start_num])**

find_text - The text to find.

within_text - The text to search within.

start_num - The starting position in the text to search. This is optional and the default is set to 1.

29.2 Video Instruction

FIND Function in Excel - 4m 53s

29.3 Task

Estimated Time: 10 minutes

Download the worksheet that accompanies this video by clicking below. Once downloaded, follow the video above and you will see how the results are reached for the FIND function.

[Download Worksheet](#)

Option #2: Worksheet without formula

[Download Worksheet](#)

[Tweet "I just completed Module 29 of the Microsoft Excel Advanced Course"]
