



Module 50: Select all Cells with Comments

50.1 Select all Cells with Comments

When using Excel, comments are a useful feature.

You can use them to store important information regarding the cell that you may need to refer to later, or just a general description if you so desire.

When a cell has a comment assigned to it, there will be a small red indicator in the corner. If you have a large amount of cells with comments, and you don't know where within the worksheet they're located, it is useful to know how to find them quickly and easily.

Selecting all cells with comments will also allow you to edit them with features such as conditional formatting to make them stand out more. Whatever you want to do, understanding how to select all cells with comments is a useful skill to possess.

To select all cells with comments: Use a shortcut of **CTRL+Shift+O**.

50.2 Instructional Video

Select all Cells with Comments - 0m 57s

50.3 Task

Estimated Time: 10 minutes

Download the worksheet that accompanies this video by clicking below. Once downloaded, practice using the Select all Cells with Comments using the video above as a reference.

[Download Worksheet](#)

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