



Module 19 : COUNTIF Formula

19.1 COUNTIF Formula

The COUNTIF function automatically counts the number of cells that meet the criteria you have specified.

You can use it to count the number of times a particular brand shows up in a list of items specified by brand, for example.

The Countif formula is the following: **=COUNTIF(range, criteria)**

For example, if you want to look for how many times the name "Mary" shows up in a table, it might look something like this: =COUNTIF(A2:A20,"Mary")

You use quotation marks around the criteria you are searching for when you put it in manually. However, if you have Mary typed into a cell, or a value for that matter, you can just use a cell reference instead of typing it in manually.

19.2 Video Instruction

How to perform the COUNTIF Formula in Excel - 2m31s

19.3 Task

Estimated Time: 10 minutes

Download the worksheet and practise the COUNTIF Formula in Excel using the video above as a reference.

[Download Worksheet](#)

Option #2: Worksheet without formula

[Download Worksheet](#)

[Tweet "I just completed Module 19 of the Microsoft Excel for Beginners Course"]
