

## Module 9: Create an Advanced Calculator

## 9.1 Create an Advanced Calculator

As well as Using Excel for basic calculations, such as addition, multiplication and sums of columns or rows, you can also use Excel to perform some very advanced calculations. However, sometimes you just need to use a calculator to know what data to input in Excel, and there is an option for that.

You can show and use a calculator in your Excel work area. This calculator can be used to calculate the difference between data, such as dates, conversion of angles, area and temperatures or just perform basic mathematical operations. It also has scientific and programmable functions.

You can add a calculator to the Quick Access Toolbar:

Go to File, Options, Quick Access Toolbar, choose All Commands, find Calculator, click Add, then OK.

You will now see the calculator in the top left corner of your screen.

## 9.2 Video Instruction

Create an Advanced Calculator - 2m 10s

## **9.3 Task**

Estimated Time: 10 minutes

Download the worksheet that accompanies this video by clicking below. Once downloaded, follow the video above and you will see how to use the Advanced Calculator.

**Download Worksheet** 

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