



Module 25: DSUM Function

25.1 DSUM Function

The DSUM function in Excel will add the values of all cells in a column or database that contain the criteria you set.

DSUM is part of the Database function group that performs basic tasks in a large field of data.

The formula is written as: **=DSUM(database, field, criteria)**

Database - This is the range of cells that make up your database or list.

Field - This is the column that you would like to return data from. You can either enter the column name between quotation marks, for example "Name" or the column number without quotation marks, such as 1.

Criteria - This is the cell range that contains the criteria you specify.

25.2 Video Instruction

DSUM Function in Excel - 2m 21s

25.3 Task

Estimated Time: 10 minutes Download the worksheet that accompanies this video by clicking below. Once downloaded, follow the video above and you will see how the results are reached for the DSUM function.

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